

Elected Member Policy Lead - Role Profile

Title	Policy Lead – Roads, Amenity Services, Infrastructure, Asset Management and Special Projects
Accountable to: Reports to:	Full Council Leader /Deputy Leader of Council
Portfolio Responsibilities	<ul style="list-style-type: none"> • Oversight of strategic direction of policy and services in relation to Roads, Amenity Services, Infrastructure, Asset Management and key Strategic Projects. • Oversight of strategic project management of the CHORD programme, the Oban TIF and large building and development projects in relation to the council e.g. roads, bridges, harbours, schools. • To articulate and support achievement of corporate priorities and the Single Outcome Agreement within portfolio. • Ensure decisions made by Council are fully informed in relation to key elements of portfolio.
Portfolio focus:	<ul style="list-style-type: none"> • Deliver policy to promote and support a strategic infrastructure Plan across the Community Planning Partnership. • To oversee development and delivery of Local Development Plan which supports economic and sustainable growth across Argyll and Bute. • Development of policy and strategy to deliver key strategic projects including: <ul style="list-style-type: none"> ○ CHORD Programme ○ Oban TIF ○ Clyde CE Centre ○ Helensburgh Pierhead Leisure Facility ○ New schools programme ○ Development Projects ○ Infrastructure Investment Partnerships e.g. THI, CARS • To ensure that strategies and policies are in place in relation to waste and amenity services which deliver value and underpin commitment to recycling and emissions targets. • To ensure strategies and, where appropriate, policies are in place to address Coastal Protection, Flood Management and Oil Pollution Control. • To ensure the development of a strategic roads infrastructure to meet economic and social needs of our communities. • To oversee Asset Management Strategy to ensure capital investment aligns to key objectives, exploration of opportunities for rationalisation and maximisation of benefits arising from investment in assets and establishment of a robust framework for managing and monitoring capital and revenue investment.
Key activities	<ul style="list-style-type: none"> • Undertake a strong and confident figurehead role to represent the portfolio of services at Council, regional and national levels.

	<ul style="list-style-type: none"> • Provide strategic vision and leadership in development of portfolio. • Ensure regular communication and reporting on activities to members of Council, Strategic Management Team and Council Officers to provide clarity on political direction and assist in working through strategies and plans within the portfolio. • Promote the policies of the Council to the media and wider community. • Work collaboratively with Elected Member Policy Leads and Chief Officers across areas of responsibility. • Develop and support effective partnering with organisations which support and assist in the delivery of strategies, plans and services within portfolio. • Chair meetings, sub groups and committees as required ensuring the agenda of the business is properly dealt with; that the opinions of other participants and the advice of officers, are allowed to be expressed: ensure the proper and timely conduct of the meeting in compliance with the Council Constitution and that clear decisions are reached. • Bring forward effectively issues and business for consideration to ensure Council is focused on the right issues at the right time and that decisions are made in light of overall Council policy. • Identify any crosscutting issues which may require corporate or joint working across portfolios, services and/or partnerships. • Participate in wider corporate agenda to support effective functioning of Council i.e. contribute to budget working group, participate in appointment panels.
<p>Committee and Partnership Working Responsibilities:</p>	
<p><i>This role profile does not supersede the Role of Lead Councillors and associated responsibilities as set out in Appendix 1 of the Argyll and Bute Council Constitution. It has been drawn up to complement this documentation and provide further support and direction in fulfilling the role of Policy Lead</i></p>	